

**Oak Forest Water Supply Corporation
Regular Meeting 3740 Ranch Road 967
August 4, 2009**

Approved Minutes

Opened the meeting at 7:03 PM

Board of Directors: Richard Bailey - present Russell Taylor - present
 Holly Trotter - not present Nelson Smith - present
 Phil Suitt - present Perry Watson – present Clover Clamons - present

Routine Business

- 1) Approval of Minutes from July 7, 2009: Nelson motioned, Perry seconded, motion passed unanimously.
- 2) Treasurers Report – Phil motioned, Richard seconded, motion passed unanimously.

Opening Business

- 1) Water system information
 - A) Total gallons of water pumped for July 1,225,100 gallons. Billed for 1,095,410 gallons. Water Flushed or Lost 101,690 gallons or 8.3%.
 - B) Gallons of water reported to BSEACD from our well in May 394,200 gallons.
 - (1) Highest consumption: customer #102 53,830 gallons (\$1,142.90).
 - (2) 37 used over 10,000 gallons each or 53,830 gallons total, 62.89%.
 - (3) 3 used from 1 to 2,000 gallons 0.37%.
 - C) Cost and amount of water from Hays City in July \$1,045.58 for 468,000 gallons.
 - D) Utility Cost in June \$602.01 for May it was \$738.33
 - E) BSEACD Charges \$0.00
 - F) Professional Services for June \$3,100.72, for May it was \$2,310.60.

Old Business

- 1) TCEQ Violation Notice answered by PGMS.
- 2) 150' water well septic and animal sanitary control easement extensions on Lots 4A and 5. Lot 5 owners have agreed. Nelson to arrange a time to have the easement signed and notarized. Perry is working with Lot 4A owner. If he does not sign. The wells will be required to be tested monthly for bacteria, increasing from the current quarterly requirement.
- 3) Loan Application Update: Nelson Smith – Nelson read a resolution in support of the loan application that is required of the lender by the board [authorizing Phil to sign the loan documents from CRG](#). Nelson motioned to approve as read, Russell seconded, motion passed unanimously. Nelson will provide a copy to Holly for the minutes and to be signed by Phil and certified by Holly. Nelson will move forward with submitting the loan application based on the bid amounts to be received August 13th. The board discussed requesting a 10 year term, which carries a 5.9% fixed interest rate.
- 4) New well update: Phil – Bids to be received and opened at PGMS office on August 13th. The OFWSC will need to set a date for a special meeting prior to the next scheduled meeting to officially receive the bids. Board discussed August 17th, Monday, at 7pm at Nelson Smith's home.

New Business

- 1) Customer 86 information: Clover provided a letter from customer 86 requesting that the old meter be tested. A copy of the letter was provided for the minutes. Phil will contact PGMS to determine if the meter is available. Clover will contact customer 86 about the cost to test the meter.

- 2) Existing Well problems: Well continues to cycle on and off and was shut down on July 27th.
- 3) Reminder: special meeting August 17th, Monday, at 7pm at Nelson Smith's home.
- 4) Next Regular meeting September 7, 2009, 7pm, Southern Hills Church of Christ, FM 967.
- 5) Closed meeting at 8:42 pm.

*There can be no motions made for any issue not posted on the agenda