

**Oak Forest Water Supply Corporation
Regular Meeting 3740 Ranch Road 967
March 1, 2011**

Approved Minutes

Opened Meeting at 7:05 PM

Board of Directors present – Richard Bailey, Bob Davis, Nancy Ellsworth, Russell Taylor, Holly Trotter, Phil Suitt and Perry Watson

Routine Business

- 1) Secretary's Report – Holly reviewed last months minutes – Russell motioned approval of the minutes, and Perry seconded.
- 2) Treasurer's Report – Net Income **-\$509.40** – OFWSC was profitable in Oct 2010. We still have \$34K in our OFWSC account, but have not yet paid Joe Vickers. Phil motioned approval of the Treasurer's report, Holly seconded.

Opening Discussion

- 1) Water system information
 - (1) Gallons of water reported to BSEACD from our wells – Not available at this time
 - (2) Total Water Pumped – Not available at this time
 - (3) Total Water Sold – Not available at this time
- B) Cost of water from Hays City - 12-22-10 to 01-24-11 31,700 Gallons \$122.04
- C) Utility Cost \$309.12
- D) BSEACD Charges - \$1,208.75 FY 2011 3rd Quarter Water Fees
- E) Professional Svcs. – CRG \$2,210.62, PGMS?

Old Business

- 1) Web Site – this topic is still in flux. Holly has received agreement from the POA to use the existing POA website to update the OFWSC status and minutes on a regular basis. This job is being handed off to the person who will take Holly's secretarial responsibilities. Thanks go to Kathleen for her patience and timely assistance.

New Business

- 2) Utility Information - Flush Valve has been opened on the East side of Oak Grove Road for 2 Weeks.
 - Flushed all flush valves many times. Replaced the flush valve on 967 (cause of water outage).
 - PGMS will notify the subdivision in the future when water shut offs will occur.
 - PGMS supposed to give daily update.
 - Iron content Polyphosphate reduced. On Feb 16th - Iron was .99. On Feb 24th Iron was 2.03 from well & 1.29 from Tank. Feb 28th Iron was 1.7. Water from well goes in clear. Yellowness from water in GST from time to time with unknown cause.
 - Samples taken on February 28th to submit for Iron Bacteria. Cost around \$200 per sample changed to full test for \$650 to \$950. If found, the well will have to be pulled and Chlorine Shocked.
 - Edwards well shut down middle of February due to sand discharge and to help purge well 3.
 - Option to mix our water with Elliot/Hays not viable because we have no way of getting it to our Ground Storage Tank.
 - Customers may need to turn up their water softeners, drain hot water heater and install Reverse Osmosis. I did yesterday.

- Quality of water is fine. Meeting attendees replied with “No, not fine”. Paul Gravett commented that in the absence of information people are not aware of problems or solutions. Need to communicate.
 - Water is being tested and we hope to have results on Tuesday for the Annual meeting
 - Problems are different in different households, some dark water, some bad smell, some no issues – need communication from PGMS, the Board, among neighbors – Phil is working on more communication from PGMS, the board is taking Dave’s suggestions from last month to set expectations with PGMS.
 - Neighbors want to have the water tested at their homes, so that the differences can be seen and tested. Along with the well and the tank, the following names are asking for PGMS to test their water:
 - Paul Holden
 - Margaret Williams
 - Paul Gravett
 - Ramiro Garcia
 - Clover Clammons
 - David Cowan
 - William McFerrin
 - Tahni Handal / Vance Abeyta
 - Holly Trotter
 - Will Mc Mannus
 - Nancy Ellsworth
 - Need to prepare short and long term plans and share with the subdivision – be systematic, find where the problems are by process of elimination
 - Raised that cost of water will need to go up again – due to any solution given

3) Annual Meeting:

- Need to create a customer list for the meeting – Russell had one already prepared
- Will there be snacks and drinks for the annual meeting? No, Phil and Holly will provide bottled water.
- Agenda needs to be posted on the church door, 72 hours in advance of the Annual meeting. Perry will verify with the church that this is alright.

1) Speakers for Annual Meeting – Joe Vickers, John Dupnik, and Pat King

2) Tellers Committee – 3 persons from members present for Annual Meeting. Report election results of voting on: Directors, Amendments to By-Laws, any other business addressed on the ballot.

3) Question and answer by members

A) Dave Cowan – 1) communication from board needs to be improved, and he’ll work on this if elected and 2) he demands that secondary standards be met

B) Nelson Smith suggests 1) using Bill Pruitt’s neighborhood email alias – reaches most of the subdivision, and 2) there are Real Estate agents coming to the POA meeting soon to hear good news – have them WAIT.

C) Holly will get Bill’s ‘Neighborhood Watch’ email alias, and send an update note to the neighborhood.

- 4) Public Comment for suggestions, proposals, or grievances; however, there shall be no deliberations or actions by the Board unless such has first been noticed in accordance with the Texas Open Meetings Act. Limited to 3 minutes per individual (at discretion of Board President).
- 5) Perry motioned that the meeting be closed, and Holly seconded. We closed the Meeting at 8:46
- 6) Annual Meeting March 8, 2011 7:00 PM Same Location
- 7) Next Regular meeting April 5, 2011 7:00 PM

*There can be no motions made for any issue not posted on the agenda