

**Oak Forest Water Supply Corporation  
Regular Meeting 3740 Ranch Road 967  
November 3, 2009**

**Proposed Minutes**

Opened Meeting 7:02 PM

Board of Directors present: Richard Bailey, Clover Clamons, Russell Taylor, Holly Trotter, Phil Suitt and Perry Watson

Absent: Nelson Smith

**Presentation**

- 1) Plant Contractor – Central Texas Water Maintenance: Billy Gray, Ben Gray, Steve Kinitsky, Tom Lemmon – shared Electrical and Mechanical Scope bids – total cost of \$53,315.00 (\$13K less than the last bid) – excluding Bond, Sales Tax, Permits, PEC charges, rock and fence. Duration expected to be 10-15 business days, contingent on working with PEC, and no “bad” weather.

**Routine Business**

- 1) Approval of Minutes October 6, 2009 – Phil motioned approval, Perry seconded
- 2) Treasurers Report from Russell – OFWSC October revenue was \$227.00 less than we spent – “its the season” when water use and payments are reduced. Clover will call BSEACD to have the penalty lifted, and a credit to our account applied. Reimbursement to Russell for Well property purchases. Holly motioned approval, Clover seconded

**Opening Discussion**

- 1) Water system information
  - A) Gallons of water reported to BSEACD from our well – 187,400 in October
    - (1) Highest consumption from one user = 11,420 gallons
    - (2) Usage: 1 customer used 11,420 gallons, while 9 customers used from 1 to 2,000 totaling only 11,520 gallons – water pumped at 543,200 gallons, billed for 458,560 gallons – water loss = 14.29% may be a leak in the system, PGMS is checking into it. We are working on getting the master meter replaced, slow but sure.
  - B) Cost of water from Hays City in September was \$1,010.50 for 453,200 gallons
  - C) Utility Cost for October was \$217.46
  - D) BSEACD Charges = \$1,000.00
  - E) Professional Svcs for September was \$1,584.61 compared to August at \$3,100.72 – Had to pay John Mikels \$2,520.00 for the application he filled out. We can likely do this ourselves next time, and save the money.

**Old Business**

- 1) Septic and animal sanitary control easement extensions – Nelson was to get this notarized, but not present. Phil will work on getting this done, may take Nelson off of this task.
- 2) Loan Application Update – Phyllis King is performing the Rate Analysis at this time.

### New Business

- 1) Well Plugged? ½ way complete. Davenport Drilling has placed gravel and then cement to the bottom of the casing on Monday 11/02/09 – will be completed by end of this week.
- 2) Public Comment limited to 1 minute per individual (at discretion of Board President).
  - A) Customer 86 still being charged late fee – Clover will recommend to customer to call PGMS, and ask Louise to cancel all late fees based on our agreement with them.
  - ~~B~~) Public Notice was written by Russell, prepared and sent to all 23 customers surrounding the subdivision, and to American Statesman, etc. But, needs to be certified to comply with BSEACD rules. A certified copy of the notification will be sent.
  - C) Holly to place new AIA Insurance Policy in Safe Deposit box, and remove (shred) old one.
- 3) Next Regular meeting December 1, 2009 7:00 PM.
- 4) Closed Meeting at 8:20 pm.

\*There can be no motions made for any issue not posted on the agenda