

**Oak Forest Water Supply Corporation
Regular Meeting 3740 Ranch Road 967
September 8, 2009**

Approved Minutes

Opened Meeting at 7:04 PM

Board of Directors present: Richard Bailey, Clover Clamons, Russell Taylor, Holly Trotter, Phil Suitt and Perry Watson - absent: Nelson Smith

Routine Business

- 1) Approval of Minutes from August 8, 2009 and Special meeting August 17, 2009 Phil motioned approval of the minutes, Russell seconded
- 2) Treasurers Report – Russell - July 2009 \$72,054.95 Holly motioned approval of the report, Perry seconded

Presentation

- 3) Plant Contractor – John Gray J&K Utility Services Discussed with the board - the need for construction during and after the well is drilled;
 - A) Priced additional plumbing and electrical upgrade requirements, fence upgrade and relocation, delivery line to be re-routed, road extension to the new well site, cutting off well 2, and capping it, etc
 - B) Duration of project expected:
 - Allow 3 weeks for electrical with PEC – takes 6-8 weeks to get it scheduled, need to schedule as soon as possible
 - Takes approximately 60 days from start to finish – after first exploratory drilling, but prior to actual well drilling – this does not include well driller time, bad weather or unforeseen delays
 - John quoted \$68,764.00 for the full package – however he recommends we get other bids

Opening Discussions

- 1) Discussion about cost of new well and loan – will need to charge consumers until loan is paid off
 - A) Emily asks if the POA will assist in paying off the loan over the years? Good question to pose to the POA
 - B) We will likely need to offer options for paying the loan back – monthly increase to base fee for all water consumers, or full contribution upfront per property...
- 2) Water system information
 - A) Gallons of water reported to BSEACD from our well in August 465,500 July was 394,200 Jul 1 - Aug 1 503,400 Gal
 - (1) Highest consumption 34,600 Gallons
 - (2) 31 used over 10,000 gallons or 485,050 Gal. – 3 used from 1 to 2,000 gallons or 4,200 Gal.
 - B) Cost of water from Hays City in July \$1909.01 for 816,400 Gal June \$1045.58 for 816,400 Gal.
 - C) Utility Cost in July \$580.58 June \$508.04
 - D) BSEACD Charges \$432.50
 - E) Professional Svcs for July \$3419.67 June \$3,100.72

Old Business

- 1) Septic and animal sanitary control easements extensions. Perry Watson has not been able to reach the neighbor on the right, Nelson was not able to report on the neighbor to the left - in case a Notary is needed, Russell's wife is one
- 2) Loan Application Update- Phil answered a few questions for Holly and Mary – our loan should be approved by end of the week – no issues expected
- 3) Customer 86 update- Meter was tested or not. Bill will or will not be paid in full – postponed until executive board section below.

New Business

- 1) August 20th BSEACD Meeting Trinity Historical Permit for 22,624,525 W/3.5 per household & 126.5 homes. Maximum reduction now 30%. Need Census of neighborhood – Holly and Lillie to get list from POA or PGMS and will calculate how many people live in each residence – it may help our allocation request.
- 2) Bids. And the winner was Davenport Drilling with a bid of 339,796 & 232,179. RR \$296,880 & \$260,040 – We discovered that Oak Forest and Ruby Ranch had identical bid requests, but came up with different bids – Phil will check with Clarence to understand what is different
- 3) Customer 85 Over billing – Raul Martinez over billing for one year corrected Sep or Oct 06. Moved to the executive board section below
- 4) Thelma Rhodes at PGMS - about Boil Water Notices. Field Men sometimes forget to call and tell her when there is a water boil notice needed – she wants our board to notify her, but this is not in our contract. Phil will let her know this would need to be the responsibility of the PGMS team.
 - A) OFWSC 2010 Budget - \$112,300 total budget Phil motioned approval of budget, Perry seconded
- 5) Public Comment limited to 1 minute per individual (at discretion of Board President).
 - Clover questioned how we will make the money to pay back the loan – answer is to increase tariff
 - Monthly income would be approximately \$9400 – would need an additional \$1300
 - Raul asked about the 2 existing wells – there are two, but only one works – so going forward we would have one working well and one back-up well
- 6) Next Regular meeting October 6, 2009 6:30 PM. (Scheduled with OFPOA Annual “National Night Out” Meeting – to be held at Nelson Smith's property)
- 7) Closed Meeting at 9:16

*There can be no motions made for any issue not posted on the agenda